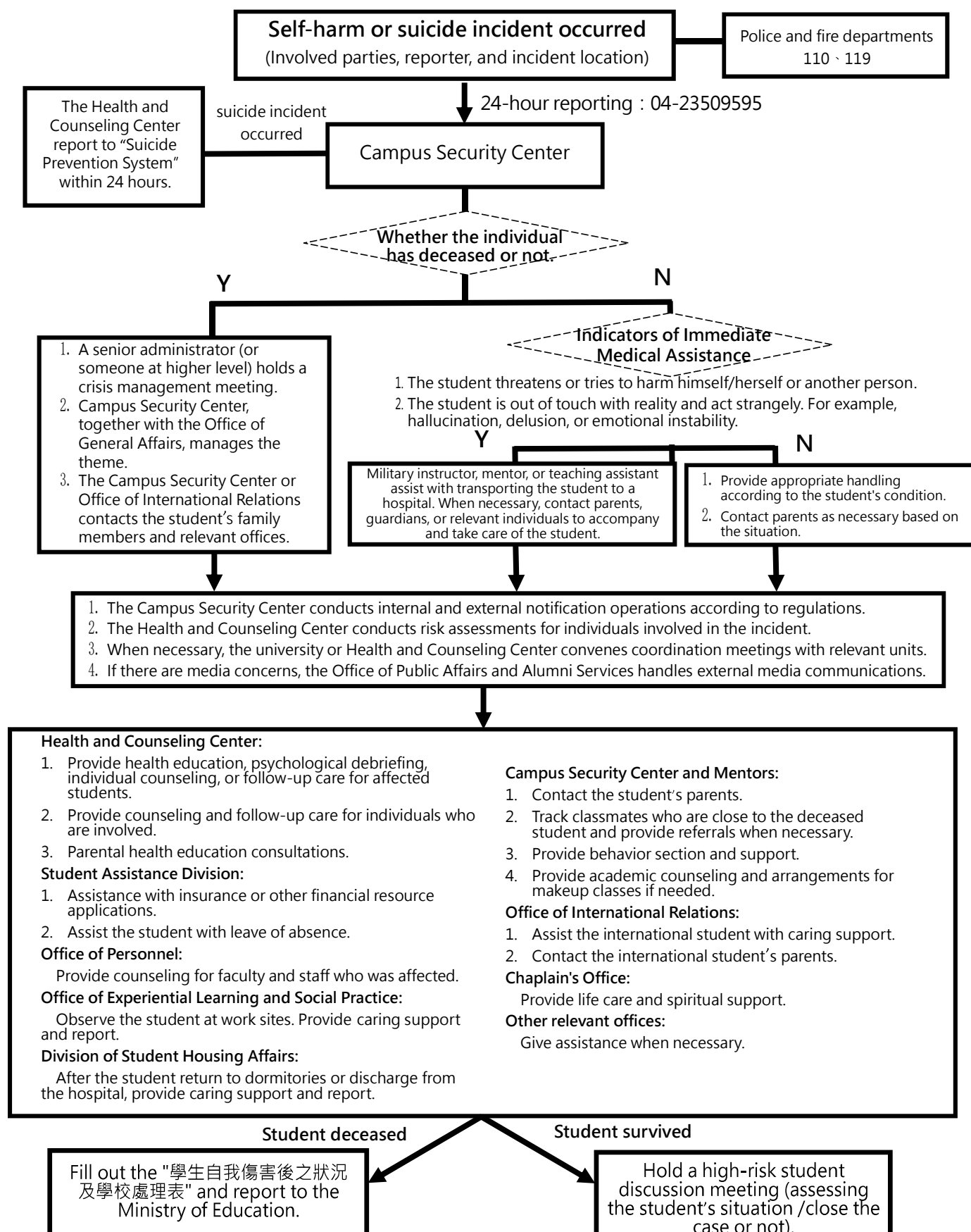


Handling Procedures for Student Self-harm (Suicide) Incidents of Tunghai University



Tunghai University Division of Responsibilities for the Three-Tier Student Self-Harm Prevention Framework

Tier	Objective	Task	Responsible Unit		Responsibilities
Prim ary Preve ntion	Promote life education to enhance students' mental well-being and reduce the risk of self-harm.	Campus Mental Health Promotion	Office of Academic Affairs	Center for General Education	Life Education and gender education courses
				Center for Teaching and Learning	Learning support activities
				Internship and Students Achievement Center	Career guidance activities
			Office of Student Affairs	Student Housing Service Division	Suicide prevention gatekeeper training and counseling workshops for residence assistants
				Extracurricular Activities and Student Development Section Meeting	Mental health promotion, suicide prevention gatekeeper training, and counseling workshops for student leaders Peer support volunteer program Life education, mental health promotion, suicide prevention gatekeeper training, and counseling workshops for student organizations
				Health and Counseling Center	First aid training Physical and mental health promotion and suicide prevention activities Provide help-seeking resources Suicide prevention reporting training
				Office of General Affairs	Maintain and improve campus safety Crisis response training for security personnel
			Colleges / Departments	Implement the faculty advisor system Support for students on leave or	

				withdrawal
		Chaplain's Office		Fellowship activities, faith-based seminars, and courses on life meaning and personal growth
		Office of Experiential Learning and Social Practice		Mental health promotion, suicide prevention gatekeeper training, and counseling workshops for labor education team leaders
		Office of Public Affairs and Alumni Service	Alumni Services Division	Alumni outreach and support
		Office of Library and Information Services	Reader Services Division	Life education or stress relief promotion activities and exhibitions
			Systems Development Division	Develop and maintain the counseling information system
		Office of International Relations		Support international students' adjustment to campus life Encourage participation in mental health promotion activities
		Personnel Office		Positive workplace attitude training for faculty and staff Mental health promotion activities for faculty and staff Maintain adequate professional counseling staff
		Campus Safety Center		Ministry of Education campus security incident reporting and drills
	Faculty advisor meetings and counseling	Office of Student	Student Assistance Division	Faculty advisor meetings and counseling training workshops

		training workshops	Affairs		
Secondary Prevention	Establish a screening mechanism for at-risk students to enable early identification and intervention, reducing the likelihood or severity of self-harm	Mental health screening for first- and third-year students	Office of Student Affairs	Health and Counseling Center	Health examination for new students (Health Center) Mental health screening for new students (Counseling Center)
		Case management for at-risk students			Case management for at-risk students
		Follow-up, counseling, and referrals for at-risk students	Office of Student Affairs	Health and Counseling Center	Follow-up, counseling, and referrals for at-risk students
	Student Housing Service Division				
	Faculty Advisor				
	Campus Safety Center				
	Office of Experiential Learning and Social Practice				
	Office of International Relations				
	Chaplain's Office				
	Psychological Counseling	Office of Student Affairs	Health and Counseling Center	Individual Counseling/Group Counseling	
	Tertiary Prevention	Establish campus reporting and intervention mechanisms with standard operating procedures to	Crisis Intervention	Campus Safety Center	
Health and Counseling Center (Nurse)				Assist students in obtaining medical care	
Office of General Affairs				Coordinate access for medical and	

ensure immediate response to crisis incidents and minimize harm					law enforcement personnel and maintain scene safety
			Secretariat		Convene meetings chaired by senior administrators
			Office of Public Affairs and Alumni Service	Press and Media Division	Handle media communication
			Faculty Advisor		Coordinate academic support and related services
			Office of International Relations		Support and care for international students Serve as the single contact point for parents of international students
			Chaplain's Office		Provide student life support
			Colleges and departments		Assist with leave requests, academic support, and make-up classes
			Student Assistance Division		Assist with insurance and other resource applications
			Office of Student Affairs	Student Housing Service Division	Provide residence hall safety and emergency housing
				Health and Counseling Center	Provide emergency medical assistance and consultation Convene interdepartmental coordination meetings Provide individual counseling, stress reduction groups, supportive debriefing sessions, and psychological consultation